

SAMPLE RESOLUTION

At a regularly scheduled meeting of the [City/Town Council] of [name of locality (or, if applicable)](name of county) and "County Board of Supervisors"] held on [month & day], 20__, on a motion by [name of council or board member], seconded by [name of council or board member], the following resolution was adopted by a vote of [#] to [#].

WHEREAS, the [County or City/Town council] of [name of locality] desires to submit an application for an allocation of funds up to [total requested amount] through the Virginia Department of Transportation Fiscal Year 2005-2006 Local Partnership Fund; and,

WHEREAS, the [County or City/Town council] of [name of locality] has identified a qualifying project and agrees to manage and administer this project, and

WHEREAS, [total requested amount] of these funds are requested to replace federal funds on [project list], and

WHEREAS, [total requested amount] of the replaced funds are to be transferred to [replacement projects],

NOW, THEREFORE, BE IT RESOLVED THAT: the [City/Town Council] of [name of locality (or, if applicable)](name of county) and "County Board of Supervisors"] hereby support this application for an allocation of [total locality requested amount] through the Virginia Department of Transportation Local Partnership Fund.

Adopted this ____ day of [month year]

A COPY ATTEST

name

title